



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 10/7/2014	<u>Interviewer:</u> Sue Guenter-Schlesinger and Laura Langley	RFA #14 – 20 – A
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Professor [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

Category: *(Please check at least one)*

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|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input checked="" type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
10/7/14	[REDACTED] meeting with SGS and LKL	[REDACTED] expressed that today her [REDACTED] professor looked at the class photo roster when taking attendance. When he called [REDACTED] name and she answered, he at first didn't believe it was her and then commented about how she has lost weight. [REDACTED] found the comment about her appearance and weight to be inappropriate and believes the professor wouldn't have made such a comment to a man. She left the classroom in tears after it happened. [REDACTED] would like to talk with Dean Dunn and for someone to talk with the professor. Sue also discussed availability of the Counseling Center.
10/7/14	[REDACTED] email to LKL	[REDACTED] emailed a picture of a text message that a classmate sent to her after she left class today. The text says that after [REDACTED] left, the professor apologized to the class and "still seemed confused as to why you were upset."
10/7/14	[REDACTED] email to LKL forwarding email received from	In the email, the professor apologizes for his comment and says it "was a good natured comment that was not meant to be offensive at all." He says he has made similar comments many times and they have always

	Prof [REDACTED]	been met with laughs. In [REDACTED] email to Laura, she expresses being upset that he makes similar comments in other classes.
10/8/14	Email LKL to [REDACTED]	Thank you for the email. Sue and LKL are following up and will be in touch with [REDACTED] today.
10/8/14	Sue t/c to Craig Dunn	To discuss [REDACTED] concern. Craig will speak with the professor about [REDACTED] concern and will reach out to [REDACTED] as well.
10/8/14	[REDACTED] email to LKL	Forwarding another email from the professor apologizing and saying he is available if she would ever like to talk about it in person.
10/8/14	Email from Jack Herring to SGS	A Fairhaven faculty member heard from his advisee that she was having an issue with her [REDACTED], who made comments about her appearance during class. The student said she was in communication with EOO, but Dean Herring and his faculty member wanted to be sure it has been reported to EOO.
10/8/14	Sue t/c with Jack Herring	Discussion of Jack's email.
10/8/14	Sue email to [REDACTED]	Letting [REDACTED] know Dean Dunn has tried to call her and will try her again. Also providing Sue's cell phone number in case she would like to talk with Sue. Please call Sue tomorrow to update her about how class went.
10/9/14	Sue email to Craig	[REDACTED] is available to talk with Dean Dunn before her 10:00 class. Please call Sue afterward to touch base.
	Sue t/c w/Craig Dunn	Craig spoke with [REDACTED] and with the professor. The professor expressed remorse and will avoid making such comments in the future.